

Reference No.	Submission	Response to Submission
1.	<p>I disagree with this process being rushed through so quickly, at a time when we have been in lockdown for an extended period of time, and there are other consultations happening at the same time.</p> <p>Furthermore Council has not yet finalised it's Citizens Advisory Committees and Working Groups, and there may be changes to the Governance Rules necessary to align with these changes.</p> <p>I think this process should be put on hold until Council finalises it's Advisory Committees and Working Groups, and then revisit the Governance Rules.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: The preparation of the Governance Rules has considered the establishment (and/or future establishment) of Advisory Committees. The Governance Rules need not change because of establishing any current or future Advisory Committees and Working Groups.</p>
2.	<p>I disagree with the proposed change to Rule 3.6.4(3) that would allow the Chairperson to elect to read out a question by a person experiencing technical difficulties.</p> <p>At a previous Council meeting, the Chairperson read out Statements, not questions, and it gave the impression that the Chairperson was trying to influence the decision-making on items on the Agenda.</p> <p>I think the proposed change gives the Chairperson the ability to introduce another layer of bias where they already have enough power to choose which questions/statements from members of the public can be read out.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: Upon reading out community statements, in the event technical issues are being experienced, the Chair of the meeting clearly states that these are the statements of the submitter.</p>
3.	<p><u>Section 1.2a) Council decisions are to be made and actions taken in accordance with the relevant law;</u></p> <p>This needs clarification, because Council Reports still only have a section for Policy Context and not for Legislative Context. Therefore how is section 1.2a) put into effect? It seems to be ignored.</p> <p>This would also assist with Rule 3.2.5(2)(a) "The Chief Executive Officer: (a) Must immediately advise if a proposed resolution or action is, to their knowledge, contrary to legislation or Council Policy;"</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: Council's report template and guidance notes seek that reference to any relevant legislative provision be outlined in the Policy Context section of the report template.</p> <p>With regard to provision of Chief Executive Officer advice, during Council meetings, the Chief Executive Officer has and continues to provide advice in this regard as and when required.</p>

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	I have never seen this Rule be put into action, and surely it would be easier to enforce this Rule if Council Reports actually identify the legislative context and framework.	
4.	<p><u>Section 1.1e) Be informed in its decision making through community engagement, Advisory Committees, Councillor areas of responsibility and Council officer reports;</u></p> <p>In my opinion the Councillor areas of responsibility are meaningless, especially because the 4 Greens Councillors openly admit to working as a team, and thus they share responsibility for portfolios, instead of each Councillor sticking to their portfolio and having in-depth knowledge of it.</p> <p>This is noticeable during Public Question Time where sometimes a member of the public asks a question on a particular topic/portfolio, but the Councillor responsible for that portfolio does not want to respond to the question.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: No response required as opinion offered and noted.</p>
5.	<p><u>Section 2.1 Affected Persons Rights and Interests “This includes but is not limited to the rights outlined in the Charter of Human Rights and Responsibilities Act 2006 and Council’s Human Rights Policy”.</u></p> <p>I would like to suggest an addition to this of “Section 223 of the Local Government Act 1989 on the right to make a submission, and Part 2 of the Road Management Act 2004 on the Rights of Road Users”</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: The sections specifically mentioned in this submission relates to specific statutory processes (for which there are also many others) that must be adhered to. In this regard, the Governance Rules are to be read in the context of and in conjunction with Council’s Community Engagement Policy which outlines such requirements.</p>
6.	<p><u>Section 2.3 Context “Employee Code of Conduct”</u></p> <p>I would like to point out that this document is not publicly available</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: There is no requirement for the Employee Code of Conduct to be made publicly available.</p>

7.	<p><u>Section 2.4 Definitions</u></p> <p>Should add a definition for working groups, and for any other type of advisory committee that Council ends up endorsing at the November or December meeting</p> <p>Should add a definition for amendment</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: Working Groups by nature deliver a specific project or initiative (e.g. a plan or strategy) and disbands once the project, initiative or 'agreed to' actions have been delivered. The group typically comprises Council officers but may include external stakeholder representatives. These groups typically do not include representation by Councillors.</p> <p>It is not necessary to include "working groups" in the governance operating structure but rather seen as a part of Council's "engagement toolkit" and developed on an as needs basis, alongside other engagement forums such as deliberative panels etc. Guidelines and templates, ensuring good governance is achieved will be developed upon convening a working group.</p> <p>An 'Amendment' is defined under section 3.9.4 in the Governance Rules.</p>
8.	<p><u>Chapter 3 Meeting Procedure "The Chairperson is an independent leader of Meetings and generally does not participate in debate or move or second Motions"</u></p> <p>In my opinion a rule should be created to put this into practice, as so far it has been common for the Chairperson (the Mayor) to participate in debate and to move and second motions.</p> <p>e.g. at Rule 3.2.4 The Chairperson's Duties and Discretions</p> <p>Further clarification needs to be added to the Governance Rules so as to emphasise that the Chairperson is supposed to be independent and keeping the meeting in good order.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: No response required as opinion offered and noted.</p>
9.	<p><u>Rule 3.9.1 Moving a motion</u></p> <p>In my opinion an additional sentence should be added that "The Chairperson of a meeting is not permitted to move a motion".</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: No response required as opinion offered and noted.</p>

10.	<p><u>Rule 3.9.15 Notices of Rescission</u></p> <p>In my opinion this Rule needs to be clarified as to whether there is only 24 hours after a meeting in which to submit a Notice of Rescission or whether there is up to 10 days or whatever.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: This is outlined under section 3.9.15 (4) <i>A notice of rescission must be in writing, signed (including by electronic means) by a Councillor and be delivered to the Chief Executive Officer or a Delegate by 12 noon at least 10 business days prior to the next Council Meeting.</i></p>
11.	<p><u>Chapter 7 Delegations</u></p> <p>This needs more information as to how often Instruments of Delegation will be reviewed by the CEO.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: This section is for the purpose of describing how Council decisions can be made. The <i>Local Government Act 2020</i> sets the requirements for the review of Delegations.</p> <p>Council utilises the Maddocks Lawyers subscription service aimed at assisting Councils in the effective allocation and control of decision-making powers via its delegations. This Service is updated twice per year, usually in January and July.</p>
12.	<p><u>Rule 10.1(2) Records of meetings held under the auspices of Council – 2b the title of matters discussed</u></p> <p>In my opinion only recording the title of matters discussed is insufficient and not transparent. Full Minutes of meetings should be kept and published in a Council Agenda.</p>	<p>Council Officer Recommendation: No change to Governance Rules</p> <p>Council Officer Comments: Not all meetings under the auspice of Council are formal or decision making meetings, therefore minutes may not need to be taken. Keeping a record of attendance, disclosures of conflicts of interest and recording items discussed has been retained, even though the former requirement (known as Assembly of Councillors) is now redundant under the Act.</p>